



Job description and person specification

Job title: National Policy Lead

Location: Addis Ababa, Ethiopia

Duration: 18 months fixed contract, Full time

Working hours: Full time, 35 hours a week

Salary: ETB 2,372,180.76 per annum (gross, inclusive of allowances)

Start date: As soon as possible.

Responsible to: Tree Aid Country Director

Overall aim:

An exciting opportunity has arisen at Tree Aid Ethiopia for a National Policy Lead, a new position focused on building, implementing, and monitoring an advocacy strategy and action plan, jointly owned across Tree Aid's and Farm Africa's Ethiopia teams.

Key objectives:

This role is part of an ambitious growth for both Tree Aid and Farm Africa, who are both committed to expanding their impact beyond field implementation in the next few years. By investing in policy & advocacy, we are determined to harness our expertise from the ground to inspire and influence systemic changes that will benefit the communities we each serve. As such, the key objective of this role is to create, implement and monitor a jointly-owned national advocacy strategy and action plans for Ethiopia, based on your expertise and current policy context.

Key roles/ tasks:

- Building on Tree Aid and Farm Africa's respective advocacy strategies, lead on the creation and implementation of a joint national advocacy strategy.
- Lead on the development and implementation of yearly action plans for Ethiopia, with support from Tree Aid and Farm Africa senior staff.
- Conduct policy analysis to provide strategic and operational advice across our in-country advocacy teams.
- Coordinate and implement joint high-impact advocacy activities.
- Lead multi-stakeholder coordination platforms and other workshops and meetings with stakeholders, including, government sectors offices, donors, key partners, private, INGO/NGOs and Farmers' organisations, etc.
- Participate in relevant national and international advocacy events and coalitions.
- Build and maintain national strategic relationships for the joint advocacy strategy.
- Measure impact from joint advocacy action plans



- Carry out activities as asked by the Country Director, in line with advocacy and policy influence in Ethiopia

Person specification:

E = Essential criteria D = Desirable criteria

Qualifications:

- MSc/MAs or BSc/BA in Public Policy, International Affairs, or equivalent experience with qualifications in relevant fields (Forestry, International Development, Natural Resources Management, Livelihood Development, social anthropology and related disciplines) **E**

Experience:

- A minimum of 8 years, for BA holders, or 6 years for master’s degree graduates, of relevant experience in policy and advocacy or in relevant programme management **E**
- Demonstrable experience in carrying out successful policy advice and advocacy **E**
- Relationship building and management **E**
- Network management and networking **E**
- Experience working in policy and advocacy related to Tree Aid and Farm Africa’s missions (ecosystem restoration, climate and development funding, locally led development, gender equality, value chain development) **D**

Personal Qualities:

- Excellent communicator – written and spoken **E**
- Has a relaxed and open working style, works well individually as well as in a team; reliable at all times; proactive and imaginative **E**
- Teamwork skills and the ability to work in a multi partner approach **E**
- Commitment to the vision and values of Tree Aid and Farm Africa **E**

Skills/ knowledge:

- Fluent written and spoken Amharic and English **E**
- Excellent MS Office skills **D**
- Existing national relationships and networks among key policy networks for Farm Africa and Tree Aid (community development, natural resource management, forestry) **D**